

PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, May 29, 2019 @ 9:00 AM

Present: **Ryan, Grant,** Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

| Department Agenda Item | Discussion | Decision | Action |
|---|--|--------------------------------------|---------------------------------------|
| Committee Chair's Agenda | | | |
| | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 9:00 AM Mental Health w/K. Dryja | | | |
| 1. Transfer: To: 01.38.4323.1.10602 Insurance Buy Out \$90.00 From: 01.38.4323.4.42306 Other \$90.00 Reason: To cover 1 employees insurance buyout | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 2. 2019 Appropriation: To: 01.38.4322.4.42408 Livingston/Wyoming ARC\$2,312.00 w/01.11.4322.3490 MH State Aid-ARC \$2,312.00 Reason: To appropriate additional state aid. | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 3. Amend Resolution No. 18-466: Authorize Chairman to sign an Amended Contract with Livingston/Wyoming ARC 18 Main St Mt. Morris NY 14510 (to reflect the following revisions: <i>increase in state aid \$2,312.00. For a revised total of \$54,261.00</i> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 4. 2019 Appropriation: To: 01.38.4310.4.41801 Misc. Assess/Chg. owed oth. Govt. \$67,600.00 w/Any Funds Available \$67,600.00 Reason: To appropriate funds needed to pay for an inmate placed at RPC | <i>This particular inmate has been placed at RPC. Historically, inmates have been placed at Central. The average monthly cost to the county is \$20,718.70. This is HALF the cost for an inmate placed. We have been updated that we are not to use FSS for these expenses, nor are we permitted to use State Aid. This dollar amount, covers the remainder of March (short) all of April, May and June.</i> | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |

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| 5. FYI: <ul style="list-style-type: none"> • May is Mental Health Month Recognition Breakfast Awards: <ul style="list-style-type: none"> ○ Outstanding Volunteer of the Year: <ul style="list-style-type: none"> ▪ John Doyle ○ Outstanding Business of the Year: <ul style="list-style-type: none"> ▪ Prospector (Sharon & Ed Bey) ○ Outstanding Community Member: <ul style="list-style-type: none"> ▪ Jason Linderman ○ Special Recognition: <ul style="list-style-type: none"> ▪ Colleen Eccleston | | | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| 9:15 AM Public Health w/G. Collins, L. Paolucci, & K. Standish | | | | | |
| 1. Grant Acceptance: Authorize Chairman and Commissioner of Health to sign a grant acceptance award with New York State Department of Health, Office of Health Insurance Programs for the provision of funding for the “Consumer Assistance for NY State of Health: Wyoming County Navigator Program” in a minimum amount of \$200,000.00 per year from 8/1/2019 through 7/31/2024. | Permission to apply was granted by PHC on 9/26/2018 | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: | | |
| 2. Grant Application and Acceptance: Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with Health Research, Inc. 150 Broadway, Suite 516, Riverview Ctr., Menands, NY for the provision of funding for the “Public Health Emergency Preparedness Program” in a minimum amount of \$49,625 for the period from 7/1/2019 through 6/30/2024. | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: | | |
| 3. Professional Service Contract \$5,001.00 or greater: Authorize Chairman and Commissioner of Health to sign an Agreement with <i>MailFinance</i> , 478 Wheelers Farm Road, Milford, CT 06461 for lease of a IN-600HR Digital Mailing System with a 5lb scale in an amount not to exceed \$84.86 per month for a term of 63 months (\$5,346.18) from June, 2019 through September, 2024, billed quarterly. | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: | | |
| 4. Review bids received for 4DSD and ½ ton pick-up | 7 proposals received | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: | | |

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| <p>5. Bid Award: Authorize Chairman and Commissioner to award bid and sign contract with <i>Spurr Chevrolet, Inc.</i> 6325 Brockport-Spencer Road, Brockport, NY 14420 for the purchase of a 2019 Chevy Malibu LS four-door sedan in an amount not to exceed \$19,497.00; vehicle to be delivered no later than June 28, 2019.</p> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| <p>6. Appropriation: To: 01.38.4010.2.23001 PH – Motor Vehicles <u>\$19,497.00</u> w/01.08.4010.2665 Sale of Equipment \$285.34 01.11.4010.340104 Additional State Aid 19,211.66 Reason: Appropriate for purchase of 2019 Malibu 4DSD from Spurr Chevrolet, auction proceeds iao \$285.34 and NYSDOH Year 6 Performance Incentive award iao \$19,211.66. Delivery by 6/28/ 2019</p> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| <p>7. Appropriation: To: 01.38.4010.4.41706 Medical & Safety Supplies\$4,000.00 w/01.03.4010.1601 Public Health Fees \$4,000.00 Reason: Appropriate additional funds to purchase vaccines for the HD (73% of 2019 budgeted revenue received as of April, 2019)</p> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| <p>8. Procurement Cards: ➤ Request permanent procurement card credit limit increase for L. Paolucci from \$500 to \$1,000; ➤ Request procurement card be issued to Rebecca DeMuth, Public Health Nurse, \$500 credit limit.</p> | <p><i>Preapproval was granted by Committee Chair Ryan on 05/21/19</i></p> | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| <p>9. Discussion: Changes to the Lead Poisoning Prevention Program, effective October, 2019. Review anticipated program volumes, associated under-funded expenses & etc.</p> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |
| <p>10. Discussion: IT Capital Plan (equipment upgrades, hardware & software requirements, Windows 10) and associated expenses.</p> | | Motion: Ayes: Noes: Absent: | Carried: Defeated: Referred to: |

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| <p>11. <i>FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> • D'Youville College School of Nursing, 320 Porter Avenue, Buffalo, NY for nursing clinical internship experience at the WCHD in Men's & Women's Reproductive Health Services; effective May, 2019 until amended or terminated by either party. No cost. • Lineage, 150 Lawrence Bell Drive, Suite 100, Williamsville, NY 14221 for provision of maintenance for the postage machine; \$25.92 per month, billed annually, effective June, 2019 for 63 months (\$1,632.96). • CDW.G LLC, 200 North Milwaukee Ave., Vernon Hills, IL 60061 for purchase of a Surface Pro 6 I7 – BT computer hardware and 4 year warranty; \$2,327.85. | | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| <p>12. <i>Operational Update (As Needed):</i></p> <p><u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➢ NYSDOH Consolidated Monitoring Review final report received ➢ T21 ➢ Parking lot repairs <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➢ April Environmental Health Report <i>(to view click on underlined text)</i>. <p><u>PUBLIC HEALTH NURSING :</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u></p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u></p> <p><u>W&M:</u> Update April – May (also provided to HRC) <i>(to view click on underlined text)</i>.</p> | | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |

Signature of Committee Chairman: p/R. Ryan (minutes prepared by _____)).

Next Public Health Committee Meeting scheduled for **Wednesday, June 26, 2019 @ 9:00 AM.**

Committee Chair Initials: _____