

HUMAN RESOURCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 27, 2021 @ 9:00 AM

Location: *Supervisors’ Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *King, Becker*, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair’s Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM County Clerk w/R. Pierce			
1. Forward acceptance of the <u>Semi-Annual Mortgage Tax Report</u> for the period October 2020 – March 2021 to Finance Committee.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
2. <i>FYI: Extension of Expired Documents</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> All driver licenses and permits that expired March 1, 2020, or after continue to be extended by Executive Order at least through April 30, 2021. In addition, in-person transactions are still required to be done by appointment only. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM County Attorney w/J. Wujcik			
1. <i>Position Fill:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p style="text-align: center;">County Attorney</p> <p>Fill one (1) position of <u>Asst. County Attorney (Ist)</u> (position Code #014.503) currently on Salary Schedule S with an annual salary of \$77,717.00 to replace <i>Janet Bensman</i> who is retiring effective June 11, 2021. Position available date: June 12, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Appropriation: <i>Assigned Counsel</i></p> <p>To: 01.34.1421.4.42494 HH Grant Expenses 2,571.45 w/01.11.1421.302510 Hurrell Haring Grant \$2,571.45</p> <p>Reason: To cover Public Defense Case Management System installation fee, remote training and annual support (1 license) (2/9/21 - 2/8/22) and investigative and transcription services.</p>	<p><i>Funds provided through Hurrell-Haring Grant. Contract No. CSTWIDEHH52 Year 2.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. General Update.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:30 AM Historian w/C. Amrhein			
<p>1. Grant Application: Authorize Chairman to sign an art conservation grant application with <i>Greater Hudson Heritage Network</i>, 2199 Saw Mill Road, Elmsford, NY 10523, for funding restoration of an oil portrait of one of our first county judges, Hon. John B. Skinner. Maximum amount of \$7,500.00; effective September 1, 2021 through August 31, 2022. Deadline Sept. 1st.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Grant Application: Authorize Chairman to sign a grant application with the <i>Wyoming Foundation</i>, 726 Exchange Street, Suite 525 Buffalo NY 14210 for the provision of an update of the Wyoming County Underground Rail Road map. Maximum amount of \$5,000.00; effective June 1, 2021 through December 31, 2021. Deadline May 3rd.</p>	<p><i>I am working jointly with Eric Szucs at Tourism.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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Present: **King, Becker**, Kehl, Grant, Brunner, Leuer, Roche, Granger, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Appropriation: To: 01.46.7520.4.40808 Mowing & Maintenance \$700.00 <i>w/any funds available</i> \$700.00 Reason: To cover increase of mowing from \$300 to \$1000 for County Home Cemetery by Nomads who is replacing SASi. (Contract is done by B&G Dept., funds are from Historic Properties Dept.)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Grant Application: Authorize Chairman to sign a Historic Resources Mitigation grant application with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (EDR), 217 Montgomery Street, Suite 1100, Syracuse NY 13202, for funding to preserve and reproduce glass negative collection including historic images of Castile, Perry (east of Silver Lake), Letchworth and county residents of early 1900s in an estimated minimum amount of \$700.00; effective date yet to be determined.</p>	Projects chosen for funding will ultimately be decided by the developer in consultation with the NY State Historic Preservation Office.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. General Update:</p> <ul style="list-style-type: none"> • Our first of the <i>National Women Vote Trail</i> marker has been approved for Cordelia Greene to be placed in front of the Castile Library. • Working with Sean Perry, Local Representative, Alle-Catt Wind's SHPO Cultural Mitigation Plan to try and get funding for projects to include townships of Eagle and Pike • Request discussion on how to handle grant opportunities/funding opportunities that pop up and will close prior to next committee meeting to ask permission. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Human Resource w/D. Farberman			
<p>1. Position Fill: County Attorney One (1) position of <u>Assistant County Attorney (1st)</u> (position # 003.503) (FT – 1.0 FTE) on salary schedule S, at an annual salary of \$77,717/year. Person Vacating: Janet Bensman, effective, June 11, 2021. Position Available: June 12, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Position Fill:</p> <p style="text-align: center;">Social Services</p> <p>One (1) position of Clerk (position # 015.053) (FT – 1.0 FTE) on CSEA Schedule A, Job Grade 2, at an hourly rate of \$16.29 – 17.78/hr. Person Vacating: Rebecca Washburn, effective April 15, 2021. Position Available: May 5, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. Amend Salary Schedule G:</p> <p style="text-align: center;">County Health Department</p> <p>In order to remain competitive with an increase in the NYS minimum wage to \$12.50/hour effective December 31, 2020, increase hourly rate of Student Aide (Seasonal) - Temporary to \$13.00 per hour with an additional \$0.25 for each previous season worked. Change title to be: 'Student Aide (Seasonal).'</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. Position Fill:</p> <p style="text-align: center;">County Health Department</p> <p>One (1) position of Student Aide (Seasonal) (FT - 1.0 FTE) (position # 075.319) on Salary Schedule G, at \$13.00/hr plus \$0.25 for each previous season worked with no other benefits except those mandated by law. Position Vacant. Position Available: May 17, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>5. Position Fill:</p> <p style="text-align: center;">Office for the Aging</p> <p>One (1) position of Meal Site Manager (PT – 0.44 FTE) (position # 009.151) on Salary Schedule G at an hourly rate of \$12.50/hr. Position Vacant. Position Available: May 5, 2021.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>6. Discussion Items:</p> <ul style="list-style-type: none"> • EAP usage report • Executive Session • Highway discussion 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Civil Service w/D. Farberman			
7. <u>Civil Service update for April 2021</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Records Retention w/G. Royce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Elections w/J. Schlick & H. Bush			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by _____).

Next Human Resource Committee Meeting scheduled for **Tuesday, May 25, 2021 @ 9:00 AM.**

Committee Chair Initials: _____