

PUBLIC WORKS COMMITTEE MEETING AGENDA

Date: Thursday, February 28, 2019 @ 1:00 PM

Present: **Davis, Grant**, Kehl, Tallman, Leuer, May, Brick, Ryan

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Highway & Bridges w/T. Gadd			
<p>1. FYI ~ Referred to 03-05-19 Finance Committee from 02-26-19 Human Resources <i>Position Create/Fill: Highway</i> One (1) position of Deputy County Highway Superintendent (Per Diem) (Temp) on Schedule S at \$35.6788/hr. (Annual Salary Equivalent of \$74,496.00) annually; position available: March 13, 2019 for 6 months from date of hire.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. FYI ~ Referred to 03-05-19 Finance Committee from 02-26-19 Human Resources <i>Position Fill: Highway</i> Four (4) positions of Motor Equipment Operator (Seasonal) (1.00 FTE) (position codes 086.163, 090.163, 084.163, 091.163) (for 26 weeks) at \$13.75/hr.; position available: March 6, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. FYI ~ Referred to 03-05-19 Finance Committee from 02-26-19 Human Resources <i>Position Create/Fill: Highway</i> One (1) position of Motor Equipment Operator (Seasonal) (1.00 FTE) (for 26 weeks) at \$13.75/hr.; position available: March 13, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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<p>4. Amend Salary Schedule "S": Set Salary of <i>Deputy Co. Highway Supt.</i> (Position Code 005.503) at \$66,300.00 annually; effective _____, 2019.</p> <ul style="list-style-type: none"> • Upon completion of three (3) mos. satisfactory performance and meeting pre-established goals, set salary to \$70,000.00 annually, • Upon completion of nine (9) mos. satisfactory performance and meeting pre-established goals, set salary to \$75,000.00 annually, • All other compensation and benefits as stipulated in Salary Schedule "S" and associated handbook. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. February Work Update</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Professional Service Contract (5,001 or greater): Authorize Chairman to sign SLA Supp. #2 with NYS DOT, 50 Wolf Road, Albany, NY 12232 for PM #09 Preventative Maintenance of 9 bridges in Wyoming County; BIN 3319440, 3321620, 3320100, 3320130, 3320200, 3320330, 3320250, 3369540 & 3369830; PIN 4WYO.01 for Engineering/Design, ROW and Construction for a total amount not to exceed \$953,000.00 effective through 12/08/2027.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. FYI:</p> <ul style="list-style-type: none"> • AG/Truck Inspection Class on April 6, 2019 from 10 am – 3 pm. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. 2019 Winter NYSAC Conf. Resolution:</p> <ul style="list-style-type: none"> • <i>Resolution Urging the Enactment of an Increase in the Statutory CHIPS Bidding Threshold</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>8. 2019 Winter NYSAC Conf. Resolution:</p> <ul style="list-style-type: none"> <i>Resolution Urging the Governor and State Lawmakers to Grant Design- Build Construction Authority to Counties and New York City</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. 2019 Winter NYSAC Conf. Resolution:</p> <ul style="list-style-type: none"> <i>Resolution Urging the Governor and State Lawmakers to Exclude Local Costs for Road, Bridge, and Infrastructure Capital Construction Projects from the Annual Property Tax Cap Calculation</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Buildings & Grounds w/D. Rogers			
<p>1. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Roto-Rooter Services Company, 135 South Ave, West Seneca, NY 14224 for the provision of flow meter treatments at the animal shelter and jail in the amount not to exceed \$2,400.00; effective April 16, 2019 through April 15th, 2020. Danforth Service Company, 300 Colvin Woods Pkwy, Tonawanda, NY 14224 for the provision of preventative maintenance on county boilers in an amount not to exceed \$2,750.00; effective 03/01/2019 – 02/28/2020. WYCO Construction, Inc., 4608 Liberty Street Rd, Warsaw, NY 14569 for the provision of septic, sewer, maintenance and various repairs as needed in an amount not to exceed \$ 3,500.00; effective 2/1/2019 – 12/31/2019. M J Mechanical Services Inc., 95 Pirson Parkway, Tonawanda, NY 14150 for the provision of repairs to the radiant heater at the Highway Department in an amount not to exceed \$1,033.75; effective 12/17/2018 through completion. <i>This work was done in 2018.</i> M J Mechanical Services Inc., 95 Pirson Parkway, Tonawanda, NY 14150 for the provision of repairs to county wide HVAC including towers in an amount not to exceed \$3,500.00; effective 03/01/19 through 02/28/2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Permission to go out to bid for electrical preventive maintenance and infrared inspections; effective 08/01/2019 through 07/31/2022</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Permission to go out to bid for mat service in various county buildings; effective 04/01/2019 through 03/31/2022</p>	Will be adding service for DSS , courthouse, and Rotunda into this bid.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>4. Amend 01-31-19 Public Works Committee minutes for the following contract: “Professional Services Contract \$3,001-\$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with JC Ehrlich, 2916 Walden Ave, Suite 300, Depew, NY 14043 for the provision of pest extermination at various county buildings in an amount not to exceed \$3,774.00; effective April 01, 2019 through December 31, 2019.”</p> <ul style="list-style-type: none"> • To reflect the cost of cluster fly and insect control at the Jail in an amount not to exceed \$4,042.00. All else remains the same. 	<p><i>Does \$4,042.00 include cluster fly and insect control in the amount of \$268.00 for a total contract amount of \$4,042.00???</i></p> <p style="text-align: center; color: yellow;">Supporting Documentation outstanding.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Grant Acceptance: Authorize Chairman to sign a grant acceptance award with New York State Unified Court System, 25 Beaver Street, NY, NY 1004 for the provision of funding for interest aide reimbursement on the equipment and labor for work done in accordance with the Danforth Project at the Courthouse, Government Center and Records Retention in a minimum amount of \$19,622.61; effective February 1, 2019 through March 31, 2020.</p>	<p>Will receive one payment of \$ 9,905.41 for the 2018 year</p> <p>Will receive four equal pays totaling \$9,717.20 for the fiscal year of 2019-2020.</p> <p>Working with state to get an estimated schedule and dollar amount for the term of funding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Bid Award: Authorize Chairman to award bid and sign contract with Herkimer County Humane Society, 514 State Route 5S, Mohawk, NY 13407 for the purchase of disposed kennels from the Animal shelter project in an amount of \$200.00; effective 2/25/2019 through date of pick up.</p>	<p>Purchasing party will be responsible for removing kennels.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Project Closeout: Resolution to closeout Project at the Highway Department as established by Resolution #_____.</p>	<p><i>What exactly does this project include???</i> <i>There were renovations to several buildings (as established by Res. #11-233; close out Res. # unknown) and the Highway Office Bldg. Roof (as established by Res. #18-336 and closed by Res. #19-081)</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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Department Agenda Item	Discussion	Decision	Action
8. Lactation Rooms Discussion: <ul style="list-style-type: none"> • Identified area within County buildings 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
13. FYI ~ Referred to 03-05-19 Finance Committee from 02-26-19 Human Resources <i>Position Fill: Buildings and Grounds</i> One (1) position of Carpenter (Per Diem) (Temp) (position code 042.037); based on CSEA Schedule B Grade 8 at \$17.88 - \$19.83/hr. Position available: March 6, 2019 <i>for 6 mos. from date of hire.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
14. FYI ~ Referred to 03-05-19 Finance Committee from 02-26-19 Human Resources <i>Amend Position: Buildings and Grounds</i> One (1) position of Laborer (Per Diem) (Temp) to a permanent Laborer (1.00 FTE) (position code: 041.144) CSEA Schedule B at Grade 8 \$17.88-\$19.83/hr.; effective March 13, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Traffic Safety Board			
1. 2019 Winter NYSAC Conf. Resolution: <ul style="list-style-type: none"> • <i>Resolution Urging Support for Increased Funding to Local Traffic Safety Boards in Order that Such Traffic Safety Boards Can Develop and Implement Programs and Activities that Will Make Our Local Roads Safer</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by _____)).

Next Public Works Committee Meeting scheduled for **Thursday, March 28, 2019 @ 1:00 PM.**

Committee Chair Initials: _____

**2019 NYSAC Legislative Conference
Standing Committee on Transportation and Public Works
Resolution #2**

**Resolution Urging the Enactment of an Increase in the Statutory CHIPS
Bidding Threshold**

WHEREAS, under current law, the local assistance funds allocated for local street or highway projects under the Consolidated Local Street and Highway Improvement Program (CHIPS) are used to undertake work on projects either with the municipality's own resources and work forces or by competitively-bid contracts; and

WHEREAS, when the estimate for the contract work exceeds \$250,000, the work must be performed by contract let by competitive bid in accordance with the provisions for competitive bidding in the General Municipal Law; and

WHEREAS, regular incremental raises in the competitive bidding threshold for highway projects are necessary to compensate for increases in inflation impacting material, transportation, labor, equipment and other highway construction costs; and

WHEREAS, the last increase in the competitive bidding threshold was in 2011 to bring the threshold up from \$100,000 to the current \$250,000 level; and

WHEREAS, legislation has been proposed by both houses of the State Legislature to increase the amount of the current cost threshold from \$250,000 to \$500,000 over which local highway and bridge construction work under the CHIPS program must be contracted through a competitive bid; and

WHEREAS, under the proposed legislation, projects which have construction contract work in excess of \$500,000 would continue to be subject to the mandatory competitive bid process.

NOW, THEREFORE, BE IT RESOLVED, that the New York State Association of Counties (NYSAC) supports the enactment of legislation or budget language that increases the CHIPS bidding threshold to give municipalities flexibility and the option to bid out or perform in-house projects that cost less than \$500,000. This will allow more opportunities for local governments to act to minimize the cost of its transportation projects on behalf of local taxpayers; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions; and

BE IT FURTHER RESOLVED, the New York State Association of Counties shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature and all others deemed necessary.

**2019 NYSAC Legislative Conference
Standing Committee on Transportation and Public Works
Resolution #5**

Resolution Urging the Governor and State Lawmakers to Grant Design-Build Construction Authority to Counties and New York City

WHEREAS, current road, bridge, building, and infrastructure construction projects are cumbersome and expensive for local governments and taxpayers in New York State; and

WHEREAS, design-build contracting saves time and money by eliminating time in procuring design services separately from construction services, and by making a single entity responsible for a project, reducing the possibility of contract claims related to design errors or omissions; and

WHEREAS, design-build is a method of construction project delivery in which one entity works under a single contract to provide design and construction services; and

WHEREAS, design-build projects minimize project risk for the owner, increase the accountability of contractors and streamlines the delivery schedule by compressing two procurements into one, eliminating one full procurement cycle; and

WHEREAS, design-build further streamlines the delivery schedule by overlapping the design and construction phases of a project, and

WHEREAS, New York State already has granted itself the authority to use design-build on their construction projects with great success; and

WHEREAS, the State has proven this method saves both time and taxpayer spending all while minimizing project risk.

NOW, THEREFORE, BE IT RESOLVED, the New York State Association of Counties hereby calls on the Governor and State Lawmakers to grant New York City and county governments the authority to use design-build construction to achieve these needed construction project results; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions; and

BE IT FURTHER RESOLVED, that NYSAC shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York Legislature and all others deemed necessary and proper.

**2019 NYSAC Legislative Conference
Standing Committee on Transportation and Public Works
Resolution #4**

Resolution Urging the Governor and State Lawmakers to Exclude Local Costs for Road, Bridge, and Infrastructure Capital Construction Projects from the Annual Property Tax Cap Calculation

WHEREAS, State leaders have identified property taxes as the number one fiscal burden for homeowners and small businesses, as well as the largest impediment to economic growth and job creation in Upstate New York and Long Island; and

WHEREAS, in 2011 the State Legislature enacted a state-imposed local property tax cap, which requires local governments and schools to limit their property tax increases to two percent or the rate of inflation, whichever is less; and

WHEREAS, counties direct 90 percent of the property taxes collected statewide to fund state mandated programs and services, and they must pay for the mandates first before funding local quality of life programs; and

WHEREAS, at the time of passing the property tax cap, State Lawmakers pledged that they would provide extensive mandate relief to help counties and local governments meet the new property tax requirements; and

WHEREAS, State Leaders lowered the cost of future mandated costs by capping local Medicaid costs and enacting a new pension tier, but did not reduce the costs of state mandates on counties; and

WHEREAS, since the enactment of the property tax cap counties and local governments have delayed or avoided critical infrastructure capital projects because they did not want to exceed the state-imposed property tax cap; and

WHEREAS, the longer these capital projects are ignored and forestalled, the more likely they will turn into emergencies and result in even greater costs to local taxpayers; and

WHEREAS, the current property tax cap law allows an exclusion for the local funds used in school district capital obligations but does not include a comparable exclusion for counties and other local governments that use local funds for capital projects.

NOW, THEREFORE, BE IT RESOLVED, the New York State Association of Counties hereby calls on the Governor and State Legislature to amend the property tax cap to exclude local expenditures used for town and county highway, bridge, and other infrastructure capital projects with a design life of no less than 10 years, including but

not limited to water, sewer, and storm water from the state's property tax cap calculation; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions; and

BE IT FURTHER RESOLVED, the New York State Association of Counties shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature and all others deemed necessary.

**2019 NYSAC Legislative Conference
Standing Committee on Transportation and Public Works
Resolution #3**

Resolution Urging Support for Increased Funding to Local Traffic Safety Boards in Order that Such Traffic Safety Boards Can Develop and Implement Programs and Activities that Will Make Our Local Roads Safer

WHEREAS, under the authority of Article 43, Section 1672 of the Vehicle and Traffic Law of the State of New York, a county not wholly included within the City of New York may establish a local traffic safety board for such respective county; and

WHEREAS, under Article 43, Section 1672 of the Vehicle and Traffic Law of the State of New York, a traffic safety board shall, among other things:

- Promote and encourage street and highway traffic safety,
- Formulate county-wide programs and coordinate efforts of interested parties and agencies engaged in traffic safety education,
- Corporate with local officials within the respective county in the formulation and execution of traffic safety programs and activities,
- Study traffic conditions on streets and highways within the respective counties, study and analyze reports of accidents and causes thereof, and recommend to the appropriate legislative bodies, departments or commissions, such changes in rules, orders, regulations, and existing laws as deemed advisable,
- Promote safety education for drivers and pedestrians,
- Obtain and assemble motor vehicle accident data and analyze, study and consolidate such data for educational and informational purposes; and

WHEREAS, many counties have established local traffic safety boards and parity between the use of funds programmed for traffic safety on state and local roadways is necessary; and

WHEREAS, in order for local traffic safety boards to fully carry out their duties, greater involvement in and coordination between the local traffic safety board and the transportation planning process is necessary for monitoring crash data on the local roadway; and

WHEREAS, increased funding is necessary for local traffic safety boards to continue the development and implementation of programs and activities as aforesaid and in accordance of the statutory mandate under state law.

NOW, THEREFORE, BE IT RESOLVED, the New York State Association of Counties hereby calls on the Governor and State Legislature to support funding to local traffic safety boards in order that such traffic safety boards can develop and implement programs and activities that will make our local roads safer; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to the counties of New York State encouraging member counties to enact similar resolutions; and

BE IT FURTHER RESOLVED, the New York State Association of Counties shall forward copies of this resolution to Governor Andrew M. Cuomo, the New York State Legislature and all others deemed necessary.