

PUBLIC HEALTH COMMITTEE MEETING AGENDA

Date: Wednesday, January 23, 2019 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Public Health w/G. Collins, L. Paolucci, & K. Standish			
1. Rescind Resolution #19-017 (January 8, 2019) as a duplicate		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Coroner Discussion State Correctional cases at Attica and Wyoming Correctional facilities: Discuss adjustment to Coroner compensation for those cases only, and adjustment for transport of inmate cases to MCME by Funeral Homes. Any increase in expenses will be offset by charges to DOCCS.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorizations: E. Herman, Public Health Nurse to attend NY Statewide Immunization Meeting & Immunization Consortia Meeting, March at the Holiday Inn, Saratoga Springs, NY from March 12 -14. Conference registration, lodging on 3/13 and some employee meals provided by NYSACHO; remaining expenses paid by Article 6. Travel by County car.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Overnight Travel Authorizations: S. Perkins, Director of Environmental Health to attend NYS Conference of Environmental Health Directors at the Minnowbrook Conference Center, Blue Mt. Lake, NY from May 6 – 8, 2019. Travel by County car; conference registration, lodging, employee expenses budgeted and reimbursed by NYSDOH DWE grant.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

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<p>5. Overnight Travel Authorizations: Dr. Jennifer Prutsman-Pfeiffer to attend the Spring NYSACME Conference “Toxicology & Drug Abuse” March 15 -17, 2019 at the Otesaga Hotel, Cooperstown, NY. Mileage, conference registration & hotel budgeted estimated \$850.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Transfer Jail Medical (2019) : From: 01.38.4060.1.10202 Temporary Salary \$600.00 To: 01.38.4060.4.42301 Books/Pubs/Subs \$600.00 Reason: To cover S. Schafer ePrescribing for the Jail Medical Program.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. 2016 Family Planning Write-Off: Write-off of 2016 uncollectible outstanding balance for WCHD Men’s and Women’s Reproductive Health Clinic iao \$10,172.15.</p>	This amount is 4.39% of 2016 billing, due primarily to the passing of Dr. Daniel Pagnani and subsequent rejection of claims by United Healthcare, while MWHS sought a permanent Medical Director. No Journal Entry required; will be handled through 4 th Quarter Reconciliation.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. FYI ~ Referred to 02-05-19 Finance Committee from 01-22-19 Human Resources Position Fill: Health Department One (1) position of Nurse Practitioner (per diem) (position code 133.311); currently on Schedule S at \$44.0000/hr. Person vacating: Nancy Wilk, effective January 4, 2019; effective January 23, 2019</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Request permission to host Annual Wyoming County Water Operator’s Training on March 20th at the Ag Center. Expenses budgeted and reimbursed from approved NYSDOH Drinking Water Enhancement grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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<p>10. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> ➤ Weights & Measures Update ➤ Consolidated Monitoring Review announced April 8 – 11, 2019 <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➤ December Environmental Health Report ➤ Annual Children’s Camp Workshop to be held March 5th at the Ag Center from 1pm to 4pm. ➤ 2019 Rabies Clinics announced <p><u>PUBLIC HEALTH NURSING :</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>MWHS:</u> <u>JAIL MEDICAL:</u> Meeting scheduled to discuss opportunity to initiate MAT Program in the Jail. <u>CORONERS:</u></p> <ul style="list-style-type: none"> ➤ 2018 statistics in process. ➤ NYSAC query for laptops/tablets for Coroners / Medical Examiners ➤ G. Collins to attend NYSACCME “Coroner 101” on Saturday, 2/9 at the Syracuse Grande Hotel 8am – 530pm. Registration cost \$200, plus mileage. <p><u>WCCHS:</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>11. Reappointment: Wyoming County Board of Health <u>Supervisor Member</u> One (1) year term effective January 1, 2019 through December 31, 2019</p> <ul style="list-style-type: none"> • Becky Ryan (T/Warsaw), 172 West Buffalo St., Warsaw NY 14569 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:15 AM Mental Health w/K. Dryja			
<p>1. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Amend contract with - John Thomassen, Ph.D., 1815 S. Clinton Avenue, Suite 448, Rochester, NY 14618 for a full Neurodevelopmental evaluation with accompanying report. Services not to exceed \$2,000.00 \$2,500.00; December 1, 2018 through April 28, 2019. <i>Due to the patient being moved from WCCH to a housing provider in Erie County, the 2nd appointment needed to take place in Erie County, which results in increasing the amount of the contract from \$2,000.00 to \$2,500.00.</i> 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Overnight Travel Authorization: Kelly Dryja to attend, DCS Mentoring session in Albany, NY, February 2, 2019. A county car will be used. Budgeted.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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Present: **Ryan, Grant**, Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Reappointment: Community Services Board Supervisor Member <i>One (1) year term effective January 1, 2019 through December 31, 2019</i> • Rebecca Ryan (T/Warsaw), 172 W. Buffalo Street, Warsaw, NY 14569 (reappointment)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Reappointment: Mental Health Subcommittee Supervisor Member <i>One (1) year term effective January 1, 2019 through December 31, 2019</i> • Rebecca Ryan (T/Warsaw), 172 W. Buffalo Street, Warsaw, NY 14569 (reappointment)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/R. Ryan (minutes prepared by _____).

Next Public Health Committee Meeting scheduled for **Wednesday, February 27, 2019 @ 9:00 AM.**

Committee Chair Initials: _____

**RESOLUTION NO. 18-543
(December 11, 2018)**

By Ms. Ryan, Chairman of the Public Health Committee:

CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE AWARD WITH THE NEW YORK STATE DEPARTMENT OF HEALTH ON BEHALF OF THE COUNTY HEALTH DEPARTMENT

BE IT RESOLVED, That the Chairman of this Board and the Commissioner of Health, with the approval of the County Attorney, are authorized to sign a grant application and acceptance award with the *New York State Department of Health*, Empire State Plaza, Corning Tower, Albany, New York, 12237 on behalf of the County Health Department. Said grant to fund the Rabies Program in a minimum amount of eleven thousand four hundred eighty-five dollars (\$11,485.00) per year for total amount of thirty-four thousand four hundred fifty-five dollars (\$34,455.00); effective April 1, 2019 through March 31, 2022.

Carried: XXX Ayes: 1599 Noes: Absent: Abstain:

WYOMING COUNTY]
BOARD OF SUPERVISORS]
Warsaw, N.Y.]



This is to Certify, that I, the undersigned Clerk to the Board of Supervisors of the County of Wyoming, have compared the foregoing copy of resolution with the original resolution now on file in the office and which was passed by the Board of Supervisors of the said County, on the 11th day December, 2018, a majority of all the members elected to the Board voted in favor thereof, and that the same is correct and true of such original resolution and of the whole thereof.

In Witness Whereof, I have hereunto set my hand and the official seal of the Board of Supervisors, this the 11th day of December, 2018.

Cheryl W. Ketchum

Clerk to the Board of Supervisors

Family Planning Write-off**2016**

	Write-off	Payor Revenue	%
UHC - Pagnani	\$ 9,201.60		3.97%
Uncollectible A/R	\$ 970.55		0.42%
TOTAL	\$ 10,172.15	\$ 231,598.48	4.39%

2016 Family Planning Write-Off:

Write-off of 2016 uncollectible outstanding balance for WCHD Men's and Women's Reproductive Health Services is \$10,172.15.

This amount is 4.39% of billing. In 2016 Dr. Pagnani passed, which caused a delay in billing, which ultimately resulted in denied claims due to untimely filing accounting for 3.97% of the total write-off.

No Journal Entry required. To be handled through December 2016 Reconciliation.

WCHD
Men's and Women's Reproductive Health Clinic
2016 UHC Write-off

Amount	Claim #	Service Date	Pvdr	Determination
\$ 90.52	5899	10/31/2016	DKG	denied, timely filing
\$ 210.00	5917	11/2/2016	DMG	denied, timely filing
\$ 220.00	7755	8/10/2016	DKG	denied, timely filing
\$ 675.00	7759	8/24/2016	DKG	denied, timely filing
\$ 69.50	5970	11/10/2016	DKG	denied, timely filing
\$ 69.50	7763	8/25/2016	DKG	denied, timely filing
\$ 220.00	5658	10/6/2016	DKG	denied, timely filing
\$ 89.50	6315	12/8/2016	DKG	denied, timely filing
\$ 439.50	6234	12/1/2016	DKG	denied, timely filing
\$ 200.00	7749	8/3/2016	DMG	denied, timely filing
\$ 220.00	7769	9/15/2016	DKG	denied, timely filing
\$ 210.00	7741	7/18/2016	DKG	denied, timely filing
\$ 220.00	5901	10/31/2016	DKG	denied, timely filing
\$ 69.50	5909	11/2/2016	DKG	denied, timely filing
\$ 274.50	7751	8/3/2016	DKG	denied, timely filing
\$ 200.00	6077	11/16/2016	DKG	denied, timely filing
\$ 210.00	6198	11/28/2016	DKG	denied, timely filing
\$ 220.00	7745	7/27/2016	DKG	denied, timely filing
\$ 299.50	5964	11/9/2016	DKG	denied, timely filing
\$ 284.50	5965	11/9/2016	DKG	denied, timely filing
\$ 220.00	5689	10/13/2016	DKG	denied, timely filing
\$ 200.00	7773	9/22/2016	DKG	denied, timely filing
\$ 220.00	7775	9/26/2016	DKG	denied, timely filing
\$ 89.50	5774	10/19/2016	DKG	denied, timely filing
\$ 89.50	7747	8/3/2016	DKG	denied, timely filing
\$ 220.00	6251	12/5/2016	DKG	denied, timely filing
\$ 284.50	6214	11/30/2016	DKG	denied, timely filing
\$ 89.50	7765	9/8/2016	DKG	denied, timely filing
\$ 220.00	5679	10/12/2016	DKG	denied, timely filing
\$ 240.00	6340	12/15/2016	DKG	denied, timely filing
\$ 215.00	7777	9/29/2016	DKG	denied, timely filing
\$ 264.50	5692	10/13/2016	DKG	denied, timely filing
\$ 89.50	7743	7/27/2016	DKG	denied, timely filing
\$ 240.00	6061	11/14/2016	DKG	denied, timely filing
\$ 199.08	6394	12/21/2016	DKG	denied, timely filing
\$ 220.00	5806	10/20/2016	DKG	denied, timely filing
\$ 230.00	7767	9/15/2016	DKG	denied, timely filing
\$ 220.00	7757	8/11/2016	DKG	denied, timely filing
\$ 155.00	5693	10/13/2016	DKG	denied, timely filing
\$ 220.00	6326	12/12/2016	DKG	denied, timely filing
\$ 89.50	6223	11/30/2016	DKG	denied, timely filing
\$ 274.50	7771	9/15/2016	DKG	denied, timely filing
\$ 200.00	6373	12/19/2016	DKG	denied, timely filing
\$ 220.00	5927	11/3/2016	DKG	denied, timely filing
\$ 9,201.60				

Wyoming County Men's and Women's Reproductive Health Services
2016 A/R Write-off

Claim #	Claim Date	Service Date	Payer	Charges	Balance	Explanation
9204	4/5/2018	2/25/2015	BCBS	\$ 189.33	\$ 189.33	Denied - timely filing (Pagnani)
4153	2/25/2016	2/25/2016	Patient	\$ 8.00	\$ 2.00	Balance due after SFS applied
9114	3/21/2018	3/14/2016	Patient	\$ 210.00	\$ 1.50	Balance due after SFS applied
4346	3/24/2016	3/23/2016	Patient	\$ 200.00	\$ 20.48	Balance due after SFS applied
4361	3/24/2016	3/24/2016	Patient	\$ 19.00	\$ 4.75	Balance due after SFS applied
4410	4/7/2016	4/4/2016	Patient	\$ 225.00	\$ 0.78	Balance due after SFS applied
4568	4/28/2016	4/27/2016	Patient	\$ 8.00	\$ 2.00	Balance due after SFS applied
4538	4/28/2016	4/27/2016	Patient	\$ 209.98	\$ 52.00	Balance due after SFS applied
5023	7/13/2016	5/11/2016	Patient	\$ 4.00	\$ 1.00	Balance due after SFS applied
4670	5/12/2016	5/11/2016	Patient	\$ 200.00	\$ 12.28	Balance due after SFS applied
4690	5/12/2016	5/12/2016	Patient	\$ 210.00	\$ 52.50	Balance due after SFS applied
7779	8/24/2017	6/16/2016	UHC	\$ 215.00	\$ 215.00	Denied - timely filing
5011	7/13/2016	6/23/2016	Patient	\$ 4.00	\$ 1.00	Balance due after SFS applied
4943	6/23/2016	6/23/2016	Patient	\$ 675.00	\$ 30.90	Balance due after SFS applied
5046	7/14/2016	7/7/2016	Patient	\$ 200.00	\$ 50.00	No Ins. Balance due after SFS applied
5077	7/14/2016	7/13/2016	BCBS	\$ 200.00	\$ 3.36	Balance due after SFS applied
5154	7/21/2016	7/18/2016	Patient	\$ 4.00	\$ 1.00	No Ins. Balance due after SFS applied
5114	7/21/2016	7/18/2016	Patient	\$ 200.00	\$ 17.70	Balance due after SFS applied
9112	3/21/2018	7/18/2016	Patient	\$ 209.98	\$ 104.99	Denied - timely filing (Pagnani)
5466	9/15/2016	9/12/2016	Patient	\$ 200.00	\$ 20.48	MVP Deductable after SFS applied
6227	12/1/2016	12/1/2016	Patient	\$ 250.00	\$ 187.50	No Ins. Balance due after SFS applied

\$ 3,641.29 \$ 970.55

<i>Account Number</i>	<i>Account Name</i>	<i>Total Debits</i>	<i>Total Credits</i>	<i>Cash Deposit</i>
01.38.4035.4.40704	FP - Lab Expenses	\$0.00	\$111.83	\$111.83
01.38.4035.4.41706	FP - Med/Safety Supplies	\$0.00	\$1.65	\$1.65
01.380.1185	PH - Coroner's Fees Receivable	\$0.00	\$5,040.00	\$5,040.00
01.380.13	MC/MAVA - A/R - ACH - EFT	\$67,773.88	\$66,724.59	(\$1,049.29)
01.380.4010	PH - Fees A/R	\$0.00	\$5,000.00	\$5,000.00
01.380.403501	FP - MEDICAID A/R (ECW)	\$0.00	\$17,445.53	\$17,445.53
01.380.403501a	FP - MEDICAID A/R (AHLERS)	\$0.00	\$39,660.90	\$39,660.90
01.380.403502	FP - Self Pay A/R (ECW)	\$103.88	\$2,945.36	\$2,841.48
01.380.403502a	FP - Self Pay A/R (AHLERS)	\$391.36	\$7,276.45	\$6,885.09
01.380.403503	FP - Insurance A/R (ECW)	\$220.85	\$32,115.08	\$31,894.23
01.380.403503a	FP - Insurance A/R (AHLERS)	\$283.77	\$129,767.90	\$129,484.13
01.380.403503b	FP - Insurance (UNITY)	\$0.00	\$3,387.12	\$3,387.12
01.380.4189	WCCH Interfund - A/R	\$0.00	\$47,141.06	\$47,141.06
01.410.401015	PH - Grants Receivable - 2015	\$0.00	\$220,628.97	\$220,628.97
01.410.401016	PH - Grants Receivable - 2016	\$0.00	\$609,627.17	\$609,627.17
02.03.4510.1635	WCCH - Hospital Income	\$0.00	\$1,125.90	\$1,125.90
Grand Total		\$76,011.76	\$1,442,247.28	\$1,366,235.52

\$231,598.48

Debit to Cash Account 01.0200.01: \$1,366,235.52

ENVIRONMENTAL HEALTH REPORT MONTH OF December 2018

Permits Issued:

Food Service	5	Temporary Residence	2
Mobile Food Service	0	Children's Camp	0
Temporary Food	0	Swimming Pool	0
Mobile Home Park	1	Tanning Facility	0
Tattoo Establishment	0	Community Dinner Permissions	9

Rabies Program:

Animals Submitted for Testing	3	1 – Horse (Positive) , 1 – Dog(Negative), 1 – Otter w/DEC(Negative)
Human Post Exposure Shots	2	*See Below
Animal Bite Reports Investigated	6	5 – Dogs, 1 - Cat

Water & Sewage Program:

Misc. Programs/Items:

Property Transfer Dye Tests	23	Public Health Nuisance Complaints Investigated	1
Private Water Samples Collected	36	Regulated Facility Operations Inspections	27
Sewage Disposal Permits Issued	5	Notice of Hearing / Enforcement Proceeding Initiated	0
Public Water Samples Collected	14	Surface Water Beach Samples	0

Additional Areas of Interest:

*A horse tested positive for rabies on a farm in the (T) Eagle. The farmer and another farm worker had administered oral medication to the horse during the late illness phases. These two received post exposure shots. The veterinarian who treated and prepared the brain for testing also received booster shot. Coincidentally, a day or two earlier, the same veterinarian attended to a Livingston County goat that also tested positive for rabies.

As part of the EPA's Long Term 2 (LT2) surface water treatment rule, the three Wyoming County surface water systems were required to perform additional sampling on the raw water source for a year beginning in fall of 2017. Based on the testing results the Villages of Attica and Warsaw are now required to perform advanced sampling for cryptosporidium in the raw water over the next year. Cryptosporidium testing is much more involved and will cost each Village approximately \$12,000 to complete. This department will continue to provide guidance and assist as needed to ensure compliance.

During the month of December, Rob Jines (PH Sanitarian) continued to provide Weights and Measures program oversight during the Director's Leave of Absence and along with Danni Hutson (PH Technician) assisted with site inspections as needed.

On December 27th retail tobacco sales compliance checks, with a minor, were completed at our retail tobacco establishments. A total of eighteen establishments were visited with no facilities selling cigarettes to a minor.

During the month of December, this office conducted our annual in-service to all of the Wyoming County OFA meal site locations. Departmental staff provided Environmental program updates and related news to the site attendees during the visit.

**Wyoming County Health Department
Dog, cat and ferret
anti-rabies vaccination clinics for 2019**

Saturday, March 9, 2019 9:00 am – 11:00 am
Registrations until 10:45 am
Wyoming County Highway Department
4328 Route 19, Silver Springs (Rock Glen)

Tuesday, June 4, 2019 6:00 pm – 8:00 pm
Registrations until 7:45 pm
Perry Village Highway Department
32 South Federal Street, Perry

Thursday, June 13, 2019 6:00 pm – 8:00 pm
Registrations until 7:45 pm
Arcade Town Highway Department
7340 Route 98, Arcade

Wednesday, July 17, 2019 6:00 pm – 8:00 pm
Registrations until 7:45 pm
Attica Town Highway Department
700 Route 98, Attica

Saturday, October 5, 2019 9:00 am – 11:30 am
Registrations until 11:15 am
Wyoming County Highway Department
4328 Route 19, Rock Glen

Dogs, cats and ferrets three months of age or over will be inoculated at these clinics. The initial vaccination is good for one year only. For dogs and cats each vaccination thereafter will be effective for a period of three years. (ferrets must be vaccinated yearly)
Animals must be accompanied by someone able to control them.

This is a free clinic to Wyoming County residents however donations are encouraged to off-set clinic costs.

We encourage you to pre-register here: www.wyomingco.net/formcenter

A mandatory \$10.00 fee per animal will be collected for out-of-county residents

If you have any questions, please call
The Wyoming County Health Department at 786-8894.